

Updates and New Requirements for CITI Training

When logging into CITI to complete training requirements, please note these changes:

New Requirements

Annual **HIPAA and Safety Training for Researchers** is a course that has been added for all researchers and support staff

- This course will be required to be completed annually
- All researchers and research support staff are expected to complete this training in 2020
- **Effective immediately:** the IRB may request personnel listed on a new or continuing review IRB application to complete the CITI *HIPAA and Safety Training for Researchers* module prior to granting IRB approval
- For all personnel, this module must be completed prior to May 1st

Updates

- All training is now added under the following researcher groups:
 - Biomedical Researcher
 - Social-Behavioral Researcher
 - Biomedical Researcher – Statistician
 - Administrative Staff
 - Human Subject Committee Member
 - IRB Chair/Vice-Chair
- The “Primary Category” name has changed to “Biomedical Category.” This change is automatic and no additional action is needed.

ACTION REQUIRED: When training is due, scroll down to the “Add a Course” link at the bottom of the list of your courses and add the group that best describes your role. This will ensure all required training is added and available for completion.

CITI training requirements based on researcher group:

Learner Category	Courses Required				
	Basic Category (every 3 years)	HIPAA (annually)	COI (every 3 years)	GCP (every 3 years)	IRB Chair/ Vice Chair
Biomedical Researcher	Biomedical Category	Yes	Yes	Yes	No
Social-Behavioral Researcher	Social-Behavioral Category	Yes	Yes	Yes	No
Biomedical Researcher – Statistician*	Biomedical Category	Yes	Yes	No	No
Administrative Staff	Administrative Category	Yes	Yes	No	No
HSRC Member	HSRC Member Category	Yes	Yes	Yes	No
HSRC Chair/Vice Chair	HSRC Category	Yes	Yes	Yes	Yes

*A Biomedical Researcher – Statistician to be approved by the IRB on federally-funded research must choose the Biomedical Researcher group as they are required by federal regulation to complete the GCP course.

Contact the EQ with any questions or concerns:

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